Approval of a Preliminary Plat Checklist

(Deadline to Community Development 14 days prior to Planning Commission meeting date)


☐ 1. Applicant name, address, email, and phone number.

☐ 2. Architect/Engineer name, address, email, and phone number.

☐ 3. Address and legal description of property.

☐ 4. Recommended meeting with applicant and staff.

☐ 5. Zoning classification of property.

☐ 6. Preliminary Plat must contain the following:

A. Name of the subdivision.

B. Names of adjacent and adjoining subdivisions and the owners of adjoining parcels of unplatted land.

C. Names and addresses of the subdivider, owner, and engineer or surveyor.

D. Location by section, range, township, city, county, state.

E. Names of any streets adjoining the proposed subdivision.

F. Boundaries of the subdivision indicated by a heavy line and the approximate acreage.

G. Location, width, and name of any existing or platted street, railroad right-of-way, sidewalk, easement, park, permanent building, section or corporate boundary.

H. Existing and proposed zoning of the subdivision and all adjoining land.

I. Existing contours with intervals of not more than two feet; elevations are to be based on sea level datum.

J. Drainage channels defined flood hazard areas, power transmission poles and lines, and any other significant physical characteristic.

K. Vicinity map.

Planning & Zoning Department
Chris Bauer, Planning Administrator
cbauer@enid.org
580-616-7217
PO Box 1768, 401 West Garriott
Enid OK 73702

Last Revised Sept 2013
L. Date of preparation, scale of map, north arrow.
M. Location and principal dimensions for all proposed streets, sidewalks, alleys, easements, lot lines and areas to be reserved for public use.
N. Provisions for water supply.
O. Provisions for sewage disposal.
P. Provisions for drainage and flood control.

7. Preliminary Plat application and electronic (pdf) copy of preliminary plat emailed to kruther@enid.org.

8. $50.00 filing fee.

If you have any questions, please contact Chris Bauer at cbauer@enid.org or call (580) 616-7217 THANK YOU!