Lot Split Checklist

(DUE to Community Development one week prior to Planning Commission meeting)


☐ 1. Applicant name, address, email, and phone number.

☐ 2. Architect/Engineer name, address, email, phone number.

☐ 3. Address and legal description of property.

☐ 4. Recommended meeting with applicant and staff.

☐ 5. Zoning classification of property.

☐ 6. Survey shall be prepared by a land surveyor registered in the state of Oklahoma and must contain the following:

   ___ A. Dimensions of the existing lot and the dimension of the proposed lot(s) to be created by the lot split.
   ___ B. The location and width of any street, right-of-ways or easements on or abutting the lot; and
   ___ C. The location and dimensions of all existing structures and any other improvements, with their locations in relation to existing and proposed lot lines.

☐ 7. Conditions for authorization

   ___ A. Does the lot split conform to zoning regulations?
   ___ B. Does the lot split have direct access to a public sewer? If the lot created is not served by a public sewer, it shall have sufficient area to properly accommodate an individual sewage disposal system. Any lot split which would create a lot of one acre or less, shall be accompanied by appropriate tests performed by an authorized representative of the

Planning & Zoning Department
Chris Bauer, Planning Administrator
cbauer@enid.org
580-616-7217
PO Box 1768, 401 West Garriott
Enid OK 73702
Garfield County Department of Environmental Quality, determining the proposed lot to be suitable for an individual sewage disposal system.

___ C. Does the lot split have direct access to a public water supply? A lot not served by public water main shall be of sufficient size to properly accommodate a water well.

___ D. Does the lot split have direct access to adjacent or adjoining public utilities?

___ E. Does the lot split have direct access to streets?

8. $10.00 filing fee.

If you have any questions, please contact Chris Bauer at cbauer@enid.org or call (580) 616-7217

THANK YOU!