



Planning & Zoning Department
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Enid OK 73702

Lot Split Checklist

(DUE to Community Development one week prior to Planning Commission meeting)

For Planning Commission meeting dates visit <http://www.enid.org/index.aspx?page=374>.

- 1. Applicant name, address, email, and phone number.
- 2. Architect/Engineer name, address, email, phone number.
- 3. Address and legal description of property.
- 4. Recommended meeting with applicant and staff.
- 5. Zoning classification of property.
- 6. Survey shall be prepared by a land surveyor registered in the state of Oklahoma and must contain the following: [Section 12-3-5 A.](#)
 - ___ A. Dimensions of the existing lot and the dimension of the proposed lot(s) to be created by the lot split.
 - ___ B. The location and width of any street, right-of-ways or easements on or abutting the lot; and
 - ___ C. The location and dimensions of all existing structures and any other improvements, with their locations in relation to existing and proposed lot lines.
- 7. Conditions for authorization [Section 12-3-7](#)
 - ___ A. Does the lot split conform to zoning regulations?
 - ___ B. Does the lot split have direct access to a public sewer? If the lot created is not served by a public sewer, it shall have sufficient area to properly accommodate an individual sewage disposal system. Any lot split which would create a lot of one acre or less, shall be accompanied by appropriate tests performed by an authorized representative of the

Garfield County Department of Environmental Quality, determining the proposed lot to be suitable for an individual sewage disposal system.

- C. Does the lot split have direct access to a public water supply? A lot not served by public water main shall be of sufficient size to properly accommodate a water well.
- D. Does the lot split have direct access to adjacent or adjoining public utilities?
- E. Does the lot split have direct access to streets?

8. \$10.00 filing fee.

If you have any questions, please contact Chris Bauer at cbauer@enid.org or call (580) 616-7217

THANK YOU!