



Community Development Department
CommunityDevelopment@enid.org
580-616-7214
PO Box 1768, 401 West Garriott
Enid OK 73702

Zoning Variance Petition

(Due to Community Development 15 Business days prior to the Zoning Board of Adjustment meeting date)

For Board of Adjustment meeting dates visit <https://enid.civicweb.net/portal/>.

1. I, or We, hereby petition the ZONING BOARD OF ADJUSTMENT for a variance to the following provision(s) of the City of Enid Ordinance, Section(s) _____

2. The Burden of Proof: Any persons applying for a variance shall have the burden of showing that all of the following factors described below have been met. The applicant must respond to each. Additional pages may be added.
 - A. The application of the ordinance to the particular piece of property would create an unnecessary hardship; _____

 - B. Such conditions are peculiar to the particular piece of property involved; _____

 - C. Relief, if granted, would not cause substantial detriment to the public good, or impair the purposes and intent of the ordinance or the comprehensive plan; and _____

 - D. The variance, if granted, would be the minimum necessary to alleviate the unnecessary hardship.

3. Reasons for desiring the variance: _____
4. I, or we have attached a plot plan of the proposed construction.
5. Address and/or general location of property: _____
6. Legal description of site: _____
7. Zoning classification of property: _____
8. Please provide zoning variance petition application and a list containing the names and mailing addresses of all owners of property lying within 300 feet of the exterior boundary of the subject property, as certified by a licensed and bonded abstracting company, or title insurance to CommunityDevelopment@enid.org.

9. Send \$100.00 fee to Community Development at the address above or if you prefer to pay electronically, contact the City Clerk at (580) 616-7202.

10. Applicant's signature: _____

Printed Name: _____

Date: _____

Address: _____

Email: _____

Telephone: _____

Cell phone: _____

Section 11-3-10

Appeal Process:

Appeal to the Garfield County District Court by filing a Notice of Appeal with the City Clerk and the Secretary of the Board of Adjustment within ten (10) days of the decision or order of the Board of Adjustment.

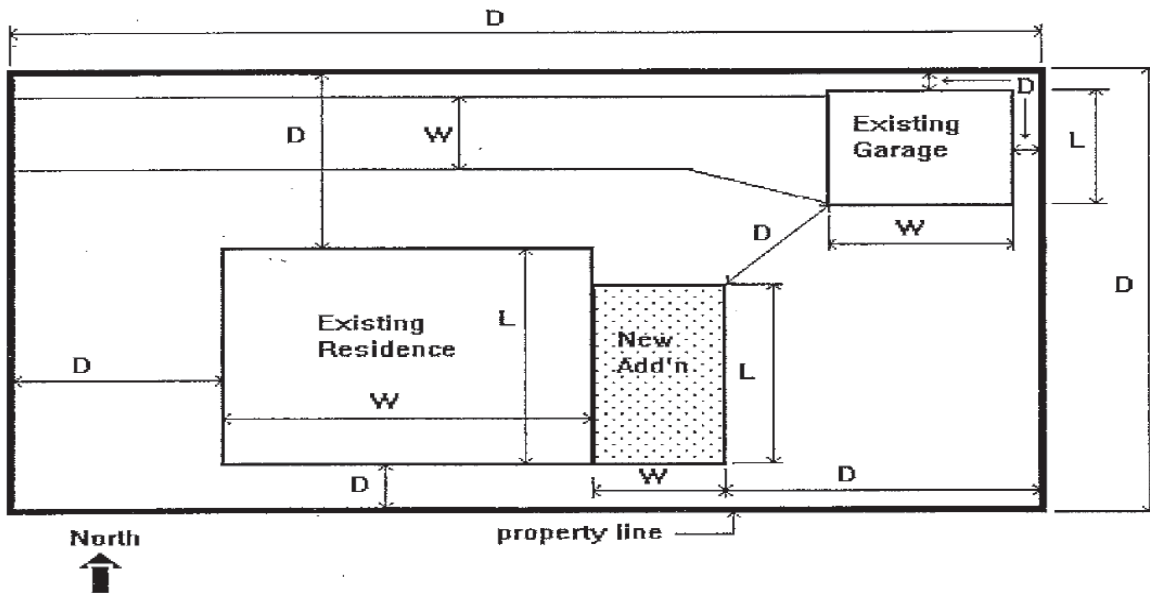
If you have any questions, please contact Community Development at (580) 616-7214

THANK YOU!

Sample Plot Plan

Please provide the following information on each plot plan:

1. All existing and proposed structures with their dimensions on the site.
2. Include front, side, and rear yard setbacks from the property lines to the structures.
3. Location of property and street/s.
4. Existing easements, if known.
- 5 Owner’s address, name, and phone number.



LEGEND

D = Distance
L = Length
W = Width