



Community Development Department
EnidCD@enid.org 580-616-7214
PO Box 1768, 401 West Garriott
Enid OK 73702

Application for Approval of a Lot Split

(DUE to Community Development one week prior to Planning Commission meeting)

1. Legal Property Owner's name: _____

Contact Person: _____

Address, city, state, zip: _____

Email address: _____ Telephone: _____

2. Surveyor, Architect or Engineer name: _____

Contact Person: _____

Address, city, state, zip: _____

Email address: _____ Telephone: _____

3. Address and/or general location of property: _____

4. Legal description: _____

5. Zoning classification of property (if known): _____

6. Please email this lot split application and survey by a land surveyor registered in the State of Oklahoma to EnidCD@enid.org.

7. Send \$10.00 filing fee payment to Dalton Theilen at the above address.

8. Applicant's signature: _____

Printed name: _____

Email: _____ Telephone: _____

Date: _____

If you have any questions, please contact Community Development at 580-616-7214. Thank you!



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Lot Split Checklist

(DUE to Community Development one week prior to Planning Commission meeting)

For Planning Commission meeting dates visit www.enid.org

- ☐ 1. Applicant name, address, email, and phone number.
- ☐ 2. Architect/Engineer name, address, email, phone number.
- ☐ 3. Address and legal description of property.
- ☐ 4. Recommended meeting with applicant and staff.
- ☐ 5. Zoning classification of property.
- ☐ 6. Survey shall be prepared by a land surveyor registered in the state of Oklahoma and must contain the following: [Section 12-3-5 A.](#)
 - ___ A. Dimensions of the existing lot and the dimension of the proposed lot(s) to be created by the lot split.
 - ___ B. The location and width of any street, right-of-ways or easements on or abutting the lot; and
 - ___ C. The location and dimensions of all existing structures and any other improvements, with their locations in relation to existing and proposed lot lines.
- ☐ 7. Conditions for authorization [Section 12-3-7](#)
 - ___ A. Does the lot split conform to zoning regulations?
 - ___ B. Does the lot split have direct access to a public sewer? If the lot created is not served by a public sewer, it shall have sufficient area to properly accommodate an individual sewage disposal system. Any lot split which would create a lot of one acre or less, shall be accompanied by appropriate tests performed by an authorized representative of the

Garfield County Department of Environmental Quality, determining the proposed lot to be suitable for an individual sewage disposal system.

- ___ C. Does the lot split have direct access to a public water supply? A lot not served by public water main shall be of sufficient size to properly accommodate a water well.
- ___ D. Does the lot split have direct access to adjacent or adjoining public utilities?
- ___ E. Does the lot split have direct access to streets?

☐

8. \$10.00 filing fee.

If you have any questions, please contact Dalton Theilen at dtheilen@enid.org or call (580)

616-7214 THANK YOU!