



[Community Development
Department
EnidCD@enid.org](mailto:EnidCD@enid.org)
580-616-7214
PO Box 1768, 401 West Garriott
Enid OK 73702

Application for Approval of a **Final Plat**

(Due 14 days prior to Planning Commission meeting date)

General location and/or name of subdivision: _____

Zoning classification of property (if known): _____

Property owner(s) of record: _____

Owner's mailing address: _____

Owner's phone number: _____

Other persons (surveyor/engineer/architect/attorney, etc.) if any, to be notified of meetings:

Mailing address: _____

Planning Commission review date: _____

City Commission hearing date: _____

ATTACHED ARE THE FOLLOWING:

1. \$100.00 filing fee.
2. One copy of the Final Plat is required upon submission (24" x 36") and one (1) 11" x 17" at a scale of 1" = 100' and one (1) electronic in pdf format.

The preceding information is certified, complete and accurate.

Owner's signature: _____

Mailing address: _____

Business Phone: _____ Mobile Phone: _____

Email: _____

Note: Please have all staff comments, if any, addressed by Noon Wednesday before the MAPC meeting to be on the agenda. Thank you. Owner's initials _____
Architect/Engineer initials _____



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Approval of a Final Plat Checklist

(Due to Community Development 14 days prior to Planning Commission meeting date)

For Planning Commission meeting dates visit <http://www.enid.org/index.aspx?page=374>.

- ☐ 1. Applicant name, address, email, and phone number.
- ☐ 2. Architect/Engineer name, address, email, and phone number.
- ☐ 3. Address and legal description of property.
- ☐ 4. Recommended meeting with applicant and staff.
- ☐ 5. Zoning classification of property.
- ☐ 6. Final Plat must contain the following: [Section 12-5-4](#)
 - ___ A. Name of the subdivision.
 - ___ B. Names and addresses of the subdivider, owner, and engineer or surveyor.
 - ___ C. Location by section, range, township, city, county, state.
 - ___ D. All plat boundaries.
 - ___ E. Bearings and distances to the nearest established street lines, section corners or other recognized monuments which shall be accurately described on the plat.
 - ___ F. Municipal, township, city, county or section lines accurately tied to the lines of the subdivision by distance and bearings.
 - ___ G. Accurate location of all monuments.
 - ___ H. Length of all arcs, radii, internal angles, points of curvature and tangent bearings.
 - ___ I. When lots are located on the curve or when side lot lines are at angles other than ninety degrees, width at the building lines shall be shown.
 - ___ J. Date of preparation, scale of map, north arrow.

- ___ K. All easements for rights-of way provided for public services and/or utilities, and any limitations of such easements.
- ___ L. All lot numbers and lines, with accurate dimensions in feet and hundredths of feet and with bearings or angles to street and alley lines.
- ___ M. Accurate outlines of any areas to be dedicated or reserved for public use with the purpose indicated thereon.
- ___ N. Building setback lines, with dimensions.

☐ 7. Final Plat application, one 24" x 36" copy of final plat, one 11"x17" copy of final plat at a scale of 1"=100', and one electronic (pdf) copy of final plat emailed to dtheilen@enid.org

☐ 8. \$100.00 filing fee.

The final plat shall conform to the preliminary plat as approved by the planning commission. Any major deviations will require the resubmittal of the preliminary plat with the proposed deviations. This determination shall be made by the planning administrator. [Section 12-5-2](#)

If you have any questions, please contact Dalton Theilen at dtheilen@enid.org or call (580) 616-7214 THANK YOU!