

CITY OF ENID OKLAHOMA

ADOPT-A-STREET PROGRAM

I. Policy

1. The City has a direct interest in reducing litter on our street frontages. This can be accomplished by litter clean up and by encouraging the general public to dispose of litter properly. The City's Adopt-A-Street program assists in both ways.
2. The program encourages organizations to pick up litter on a specific length of roadway frontage. Appropriate signs calling attention to the litter control effort and crediting the volunteer or sponsor organization for its work are furnished and installed by the City.

II. Eligibility

1. Individuals, private corporations and non-profit organizations may participate. The organization or group of individuals will be allowed to pick up litter on designated sections of roadway frontage subject to the conditions and rules specified in Part III.
2. Non-profit organizations affiliated with for-profit organizations as well as for-profit organizations, are also welcome in this program.

III. Rules and Conditions

1. The length of street frontage should be a minimum of one mile. Only street frontages designated by the City will serve as acceptable clean up areas. Safety of Adopt-A-Street workers is a prime consideration.
2. No permits will be granted when site conditions are unsuitable for your group's age level. No pick up in the medians will be considered unless special permission is granted by the City.
3. No children younger than 16 years of age may participate or be permitted in the right-of-way. (Special exceptions may be made by the Public Works Director or his/her designee). The group shall provide adequate supervision (i.e. at least one adult, 21 years of age or older for every eight members under the age of 18 years.)

4. The City reserves the right to edit the wording of the sign and has final approval of the sign. The City will furnish, install and maintain the signs. If the sign has to be replaced due to vandalism, the organization may be required to pay for its replacement. Allow approximately one month for sign replacement.
5. The City will supply litter bags and remove and dispose of filled bags.
6. The City will provide safety vests which are to be worn by all Adopt-A-Street workers when working on the street frontage.
7. Participating volunteer organizations will appoint an Adopt-A-Street coordinator from its membership to oversee and coordinate pickup events. In addition, one adult supervisor shall be assigned by the volunteer organization for each eight children between the ages of sixteen and eighteen years of age. No child less than sixteen years of age shall be allowed to participate or to remain in the right-of-way assigned to the applicant.
8. The Adopt-A-Street coordinator and supervisors must read and comply with the safety requirements provided by the Adopt-A-Street program coordinator. All Adopt-A-Street workers are encouraged to read the safety requirements and follow the directions of the appointed supervisor.
9. The participating organization will be required to pick up street frontage litter a minimum of four times a year or whenever the appearance of the adopted section warrants it to keep its area relatively clean based on the evaluation by the City.
10. Participating organizations must coordinate their pick up schedules with the City to prevent conflicts over the use of the street frontage and proposed construction work. Two week notice prior to a scheduled pick up event is required. Please contact the City of Enid's Street & Traffic Department at (580) 616-7300 to coordinate the scheduled pick up event
11. A liability insurance certificate will not be required when the litter removal work is performed by volunteers.
12. Each participant (or parent or guardian of a minor) is required to sign a waiver for each pick up event before work commences on the roadway frontage.

13. The permit shall be issued for two years and is renewable if the organization has maintained its segment of the roadway frontage.

IV. Procedures

1. Interested organizations should contact the City of Enid's Street & Traffic Department.
2. A City representative will explain and discuss the City's Adopt-A-Street program with a responsible representative of the interested organizations, emphasizing that the program involves significant physical work that must be done safely on a reasonable frequency for at least two years.
3. An agreement must be completed by the applicant and approved by the City.
4. The applicant submits to the City a single waiver form signed by all participants for each pick up event.
5. Participants must attend a safety meeting conducted by the group before participating in a cleanup.
6. City personnel will arrange for the fabrication and installation of two signs.
7. Adopt-A-Street coordinator requests issuance of safety vests and litter bags.
8. City personnel arrange for litter pick up dates and for pick up of filled litter bags.
9. Adopt-A-Street coordinator completes and returns to the City the Adopt-A-Street Activity Reporting Form following the clean up activity.
10. The interested organization shall conduct at least two safety meetings per year.