



Code Department
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CONSTRUCTION BOARD OF ADJUSTMENT & APPEALS

Application Due to Code Administration Department Ten (10) days prior
to the date of the Construction Board of Adjustment and Appeals Meeting

- _____ Filing fee of \$ 100.00
 - _____ Completed variance petition
 - _____ Provide a plan of the proposed construction, if applicable and any necessary documentation relating to the project.
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Section 9-1-2, 112.4.2 (MEC)

Criteria:

1. That special conditions and circumstances exist which are peculiar to the building, structure or service system involved and which are not applicable to others.
 2. That the special conditions and circumstances do not result from the action or inaction of the applicant.
 3. That granting the variance requested will not confer on the applicant any special privilege that is denied by this code to other buildings, structures or service system.
 4. That the variance granted is the minimum variance that will make possible the reasonable use of the building, structure, or service system.
 5. That the granting of the variance will be in harmony with the general intent and purpose of this code and will not be detrimental to the public health, safety and general welfare.
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