



COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

FY 2011-2012

Application Instructions

Applications must be postmarked no later than Monday, January 31, 2011
or delivered by 4:00 p.m. on Wednesday, February 2, 2011 to:

City of Enid
Attn: CDBG Department
401 W. Garriott
P.O. Box 1768
Enid, OK 73702-1768
(580) 234-0400 Ext. 7211

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I. 2011 – 2012 CDBG PROGRAM SCHEDULE

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| 6:00 PM, Monday, December 6, 2010 Council Chambers, 401 West Owen K. Garriott Rd, Enid, OK 73701 | 1 st Public Hearing |
| 3:00-5:00, Wednesday, December 15, 2010 Fire Department Conference Room, 410 West Owen K. Garriott Rd, Enid, OK 73701 | Technical Assistance Workshop/Application Q & A |
| Monday, January 31, 2011 | If mailing, applications must be postmarked by this date |
| 4:00 PM, Wednesday, February 2, 2011 | Application Deadline |
| Friday, February 4, 2011 | Funding Committee picks up applications and score sheets |
| 6:00 PM, Tuesday, February 22, 2011 Council Chambers, 401 West Owen K. Garriott Rd, Enid, OK 73701 | 2 nd Public Hearing Group A: TBD (oral presentations) |
| 6:00 PM, Wednesday, February 23, 2011 Council Chambers, 401 West Owen K. Garriott Rd, Enid, OK 73701 | 2 nd Public Hearing Group B: If Needed (oral presentations) |
| Thursday, February 24, 2011 | Funding Committee turn in score sheets to CDBG office |
| 5:30 PM, Thursday, March 3, 2011 Conference Room B, 401 West Owen K. Garriott Rd, Enid, OK 73701 | Funding Committee meets to determine funding recommendations |
| March 15, 2011 (or earlier) | Notice of Availability of Proposed FY 2011 Annual Action Plan for review |
| 6:30 PM, Tuesday, April 5, 2011 Council Chambers, 401 West Owen K. Garriott Rd, Enid, OK 73701 | Funding Committee and CDBG staff submit separate funding recommendations to Mayor and City Commissioners 3 rd Public Hearing at Commission Meeting |
| 6:30 PM, Tuesday, April 19, 2011 Council Chambers, 401 West Owen K. Garriott Rd, Enid, OK 73701 | Mayor and City Commissioners will make final decision on 2011 funding allocations |
| April 22, 2011 | Notice of Availability of Final FY11 Annual Action Plan |
| May 15, 2011 | 2011 Annual Action Plan Due to HUD |

II. CDBG PROGRAM SUMMARY AND GUIDELINES

Background

HUD awards grants to communities to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services. Individual communities are allowed to develop their own programs and funding priorities with public input. The City of Enid Consolidated Plan describes the programs and funding priorities established locally for the five-year period, 2008 – 2013. An Action Plan is prepared annually to implement the Consolidated Plan. Communities are required to give maximum feasible priority to activities that benefit low- and moderate-income persons. Activities may also aid in the prevention or elimination of slums or blight, or in certain circumstances, meet other community development needs having a particular urgency. These three categories of activities are referred to as the “CDBG National Objectives.”

The City provides a portion of its CDBG funds on a competitive basis to eligible outside agencies for specific eligible activities that meet one or more of the above CDBG National Objectives and that will further the City’s CDBG goals and objectives, as stated in the 2008 – 2013 Consolidated Plan. A summary of this document is listed in Exhibit D or a copy of the complete document may be obtained from the City’s CDBG Department.

Applicant Eligibility

Eligible applicants are limited to 501(c)(3) nonprofit organizations, government agencies, school districts, and, under limited circumstances, for-profit businesses (*for-profit businesses please check with the CDBG department to determine eligibility*).

Non-profits applying for funds must follow “good practice” policies (i.e., board members only serve on a volunteer basis and conflict of interests are avoided— board members do not approve family members receiving financial gain). Non-profits receiving federal funds (CDBG) must adhere to the Oklahoma Open Meetings Act (i.e., post agendas and ensure meetings are open to the public).

If the application will be for a public service activity, the activity must be a new service or a quantifiable increase in the level of an existing service pursuant to 24 CFR 570.201(e). Furthermore if the application requests funding for building improvements, 24 CFR 570.201(c) requires that any public facility to be improved must be owned by the public or the nonprofit organization requesting funding.

Grant Term

The term of the grant is generally for a 12-month period; this may be extended on a case-by-case basis.

Application Filing Procedures

Applications may be mailed or hand-delivered to the City’s CDBG Department. Mailed applications must be postmarked by **Monday, January 31, 2011**. Hand-delivered applications must be received by **4:00 p.m.** on **February 2, 2011**. Applications delivered after 4:00 p.m. or postmarked after the above deadline will not be considered for funding. It is the applicant’s responsibility to ensure that the application is delivered or postmarked on time. An application question and answer workshop will be offered on December 15, 2010 from 3:00 to 5:00 p.m. at the Central Fire Station Conference Room, 410 West Owen K. Garriott. Attendance is strongly encouraged.

Eligible Activities/Costs

CDBG funds must be used for activities that meet a CDBG National Objective. As described earlier, the National Objectives for the CDBG Program are to support activities that: 1) provide primary benefit to lower-income persons or households; 2) aid in the elimination of slums or blight; or 3) meet other identified community development needs having a particular urgency. Eligible activities may include, but are not limited to:

- Acquisition of real property;
- Demolition;
- Rehabilitation of residential and non-residential structures (must own building);
- Construction of public facilities and improvements, such as water and sewer facilities, streets, neighborhood centers, and the conversion of school buildings for eligible purposes;
- Public services (must be a new service or a quantifiable increase in the level of existing service);
- Activities relating to energy conservation and renewable energy resources; and
- Providing assistance to profit-motivated businesses to carry out economic development and job creation/retention activities.

Eligible activity costs may include:

- Direct personnel costs necessary to carry out the activity;
- Reasonable administrative costs relating to oversight of the activity (generally 10%);
- Materials and supplies necessary to the activity; and
- Rent, insurance, and utilities associated with the activity location.

Ineligible Activities/Costs

Generally, the following types of activities are ineligible:

- Those activities not meeting a National Objective;
- Acquisition, construction, or reconstruction of buildings for the general conduct of government;
- Political activities
- Certain income payments; and
- Construction of new housing.

Generally, the following types of costs are ineligible for funding:

- Any costs not directly related to the implementation of the activity described in the approved application;
- Costs incurred prior to an executed contract or after the expiration of the CDBG contract; and
- Administrative costs that are considered excessive or unreasonable.

Verification

- ✓ All applicants are strongly encouraged to speak with CDBG staff to receive accurate information on 1.) The category of eligible activity, and 2.) The national objective the activity will meet. Although much of this information is outlined in this packet, the CDBG program is complex and all details cannot be covered here.

Protocols

As to be more fiscally responsible, new regulations were implemented in 2006 and 2009 regarding microenterprise assistance, leveraging funds, environmental assessments, and visual presentation. Also, to

answer a request from past applicants the commission is implementing a site visit program. Please review the protocols found below. CDBG staff may answer questions regarding these issues.

Microenterprise Assistance

All CDBG Microenterprise assistance will be in the form of a loan as opposed to a grant. This change in procedure has many benefits including 1) ensuring requested amounts are reasonable, 2) encouraging only serious applicants apply for assistance, 3) generating program income that can in turn be put back into the community.

Applicants granted funding will have to sign a binding contract stating that the applicant will reimburse CDBG 50% of the total loan, interest free, re-paying 10% a year for 5 years. If this contract is broken, legal action will be taken.

Leveraging Funds

All applicants requesting and/or receiving CDBG funds in excess of \$50,000 will be required to document leveraging funds to equal a minimum of 10% of overall cost of the project. These leveraging funds may consist of any type of funds towards the project (i.e., federal, foundation, general, in-kind).

Environmental Assessments

Background:

As part of CDBG requirements prior to the Release of Funds being issued (which allows contracts to be executed), an Environmental Review Record must be completed. Most of our recently funded activities have been classified, by their nature, as either Categorical Excluded or Exempt. With these activities, we are not required to complete an environmental assessment. Occasionally, CDBG funds an activity that does require a complete environmental assessment.

New Protocol:

To avoid limiting funding to activities not requiring environmental assessments, CDBG is implementing an additional requirement to applicants. Sub-recipients receiving CDBG funding for activities that require environmental assessments must have an environmental assessment done at their own cost and furnish the CDBG department with a copy. To comply with CDBG regulations, these environmental assessments must be received by CDBG staff no later than June 15th of the funding year.

Visual Presentation

Background:

In 2005, it was discussed that while CDBG staff visits the sites and has regular communication with past sub-recipients, CDBG Funding Commission members should be offered the opportunity to visit the sites. Site visit began in 2006, but given that commission members are volunteers and have many obligations and time constraints, the following will be implemented.

Protocol:

CDBG applicants will be required to make a visual presentation during the second public hearings held on February 22 and 23, 2011. This visual presentation can include video, pictures, and any additional presentation the applicant would like to present and should be no more than five minutes in length. If an applicant does not possess the capabilities to generate a presentation, a digital camcorder and camera will be available through the CDBG department.

III. CDBG APPLICATION REVIEW AND AWARD PROCESS

Application Review

After the application deadline, CDBG staff will review each submitted 2011 application for completeness and for basic CDBG program eligibility. Those applications determined to be either incomplete or ineligible for funding will not be considered for funding and applicants will be called and notified as such. After the CDBG staff has completed the initial review, applications will be provided to the CDBG Funding Commission for their review. During the next public hearing, applicants requesting funding will be required to make an oral and visual presentation (*five (5) minutes or less*) before the Funding Commission and answer any final questions from the commission on the assigned day (one of the days listed below, which will be determined by the type of activity proposed closer to time).

Tuesday, February 22, 2011 at 6:00 p.m.

Wednesday, February 23, 2011 at 6:00 p.m.(if needed)

Please note that this meeting is **mandatory**. There will be sign up sheets to determine the actual order of presentations. Following the presentations, Funding Commission members will score and rank each proposal using the scoring on the left-hand column of the application narrative. The maximum points an application can receive will be 120. The Funding Commission will use these scores to create the order in which it considers funding recommendations. Although these scores will be a starting point, applicants may not be funded in order of rank. These recommendations will then be presented to the Enid City Commission for approval. In addition, CDBG staff will present separate recommendations to the Enid City Commission, which may deviate from the Funding Commission's recommendations, for consideration.

City Commission Award of Funding

The Enid City Commission will consider the Funding Commission's recommendation and CDBG staff's recommendation regarding funding requests at its meeting on April 5, 2011. In addition, a public hearing will be conducted at the same time to allow public comment on the proposed activities. Staff will notify applicants of the Funding Commission's and CDBG staff's recommendations prior to the City Commission meeting. The City Commission will make its final decision regarding funding requests at the April 19, 2011 regular City Commission meeting.

Those activities approved for funding by the City Commission will be included in the City's final FY 2011 - 2012 Action Plan and submitted to HUD for its review.

IV. CDBG PROGRAM ADMINISTRATION

CDBG Contract

Following the City Commission's approval of the FY 2011 CDBG activities and completion of the HUD review, staff will prepare CDBG contracts for all approved activities. Each contract will contain the terms and conditions of the CDBG funding, a description of the approved activity and costs, and will specify applicable City insurance requirements including comprehensive general liability, workers' compensation, and vehicle coverage. Contracts will also include the measurable objectives and accomplishment data that must be reported. The person designated by resolution will be required to sign the CDBG contract and return it to the CDBG staff. All contracts will then be approved by the City Commission. Prior to contracts being executed, all sub-recipients must meet with CDBG staff to review the contract and accomplishment reporting.

Payment of CDBG Funds

CDBG funds are paid for actual costs directly related to the implementation of the project as approved. Payment will be made only for costs described in the applicant's contract upon submittal of payment request and all required documentation (i.e. receipts, invoices, accomplishment reports, etc.). CDBG typically operates on a reimbursement system, in which, sub-recipients document the eligible expenditures and are then reimbursed for the costs. While every effort is made to ensure timely reimbursements, this procedure may take two to four weeks from time of reimbursement request.

Reporting Requirements and Monitoring

Note that it is CDBG staff's responsibility to ensure all entities receiving CDBG funds are in compliance with HUD regulations. Recipients must provide all information requested to assist in CDBG staff documentation in a timely manner.

CDBG recipients shall be required to submit a monthly or quarterly progress report regarding the funded activity. The format of these reports will be described in the CDBG contract. The CDBG staff may request additional reporting from a recipient. Noncompliance could result in suspension or termination of the contract and reallocation of the CDBG funds. Noncompliance will also be considered when applicants request future funding.

In addition, CDBG staff may schedule periodic on-site monitoring of all funded activities. Each CDBG recipient is responsible for maintaining written records required by the CDBG contract.

V. APPLICATION INSTRUCTIONS

The application must be typed single sided on 8 ½” x 11” paper. You may do this by downloading the form from our website: www.enid.org or by requesting the document be e-mailed to you. Use no smaller than 12-point type. An **original and eight (8) copies of the application narrative** and **one (1) set of required attachments** must be submitted.

Staple applications in the upper left-hand corner. Please do not use covers, binders, or folders. All application materials will become the property of the City of Enid. Strict adherence to these guidelines is required. It is the applicant’s responsibility to ensure the applications are complete and correct. **Incomplete or incorrect applications will not be considered for funding.**

The CDBG application package must contain the following information in the order prescribed:

1. **Application Narrative** (original & 8 copies):

- Cover Sheet (Exhibit A)
- Resolution (Exhibit B)
- Proposal Narrative (Exhibit C)
 - Introduction
 - Need
 - Project Effectiveness
 - Cost Effectiveness – Including Budget Itemization (Exhibit D)

2. **Required Attachments** (1 copy):

- List of Board of Directors
- Organizational Chart
- Resume of program administrator
- Resume of fiscal officer
- Tax Exemption Determination Letter
- Articles of Incorporation
- By-Laws
- Equal Opportunity Employment statement & Grievance Procedure
- Financial statement and/or most recent audit
- Audit Requirements (if applicable)
- Statement of Insurance

3. **Additional Information** (if any, attach to Application Narrative)

The following is a detailed description of each requirement listed above. Please note the scoring criteria as you complete the application. Note that all information is required even if no points are specifically assigned. *Incomplete applications will not be considered.*

A. Cover Sheet (Exhibit A)

The required Application Cover Sheet (Exhibit A) may be completed by filling in the form on the city’s website (www.enid.org). If your organization is submitting applications for more than one activity, please submit a separate application for each activity (However, each organization only needs to provide one set of required attachments).

B. Resolution (Exhibit B)

The CDBG application package must include an approved resolution from the applicant’s governing body which authorizes submittal of an application for City of Enid CDBG funding and identifies the title of the individual authorized to execute any agreements, contracts, and requests for payment. A suggested format is provided in Exhibit B.

C. Required Attachments (Please place in this order)

- List of Board of Directors
- Organizational Chart
- Resume of program administrator
- Resume of fiscal officer
- Tax Exemption Determination letters
- Articles of Incorporation
- By-Laws
- Equal Opportunity Employment Plan & Grievance Procedure
- Financial statement and/or most recent audit
- Audit Requirements

In accordance with the Office of Management and Budget Circulars A-133, A-128, and A-110, Non-Federal entities that expend \$500,000 or more in Federal awards shall have a single or program-specific audit conducted each year. However, agencies expending less than \$500,000 per year, must maintain records for review or audit by appropriate officials of the Federal agency, pass-through entity, and General Accounting Office. Agencies requesting \$500,000 or more must choose one of the three following ways of meeting this requirement and state which method they choose:

- If the agency already conducts audits of all its funding sources including CDBG, the agency must submit a copy of its most recent audit and may, at its discretion, include the CDBG portion of the audit cost in its CDBG project budget.
- If the agency already conducts audits of its other funding sources but has neither received nor included CDBG in the past, the scope of the audit would be modified to incorporate CDBG audit requirements. The associated cost of the augmentation could then be included in the CDBG project budget, accompanied by the auditor's written cost estimate.

If the agency is required to submit an audit and does not have a current audit process in place, the agency will be required to include a 10% set-aside in the CDBG project budget for the provision of an audit.

Statement of Insurance

State whether or not the agency has liability insurance coverage, in what amount, and with what insuring agency. State whether or not the agency pays all payroll taxes and worker's compensation as required by Federal and State Law. State whether or not the agency has fidelity bond coverage for principal staff that handle the agency's accounts, in what amount, and with what insuring agency.

D. Additional Information – Any other information that would be helpful to the funding commission may be attached to the Application Narrative.

- ✓ Double check your application to make sure everything is included and in the order prescribed. Be sure to complete all questions. If you have questions, please contact the CDBG department for technical assistance!

GOOD LUCK!

CITY OF ENID

CDBG Program Application

FY 2011/2012

Must submit original and eight (8) copies

Due: February 2, 2011, 4:00 P.M.

No late or incomplete applications will be accepted

EXHIBIT A: Application Cover Sheet

For Office Use Only

Date Received:\$ _____

Amount Requested:\$ _____

Amount Recommended:\$ _____

Agency Name and Address:

Name, title, email, and telephone # of contact person:

Type of Application:

New

Continuation

Project Title:

Location of Proposed Project:

Brief Description of Project (what is to be funded):

Project Funding

Category of Proposal Submitted

CDBG Funds Requested: \$

Applicant Funds \$

Other (Specify) \$

\$

\$

Program Income \$

TOTAL \$

- Public Facilities & Improvements
- Public Services
- Housing
- Economic Development
- Acquisition
- Other

THIS PROJECT PROPOSAL HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT, AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCE IF ASSISTANCE IS AWARDED.

Typed Name and Title of Authorized Representative:

Telephone Number:

Signature of Authorized Representative: _____

Date Signed: _____

EXHIBIT B: Sample Resolution

WHEREAS, the City of Enid (City) has issued a notice of funding availability for the Community Development Block Grant (CDBG) Program; and

WHEREAS, (Title of Governing Body of Applicant) wishes to apply for and receive an allocation of CDBG funds from the City.

NOW, THEREFORE, BE IT RESOLVED that the (Title of Governing Body of Applicant) authorizes the submittal of an application to the City to be considered to receive an allocation of funds through the CDBG Program. The (Title of Organization Official, i.e. Director), or appointed designee is hereby authorized to execute in the name of the (Name of Organization) all necessary applications, contracts, payment requests, agreements, and amendments hereto for the purposes of securing CDBG funds and to implement and carry out the purposes specified in the CDBG application.

The foregoing resolution was passed by the (Title of Governing Body of Applicant) this _____ day of _____, 2011.

ATTEST:

Signature & Title of Governing Body Official

Date: _____

Signature & Title of Appointed Official

Date: _____

EXHIBIT B: Proposal Narrative

Please leave Score Column blank

Ensure you fill out each block

| Score | Introduction: Agency & Project Summary |
|------------|---|
| | Identify the applying organization including the length of time the agency has been in operation, the date of incorporation, the purpose of the agency, and the type of legal structure (i.e 501(c)(3) nonprofit, partnership, etc.). |
| | |
| | Briefly describe your project, including the total cost of the project and the amount being requested from CDBG. |
| | |
| | Did you attend the 1 st Public Hearing or the Technical Assistance Workshop during the 2011-2012 CDBG funding cycle? |
| | |
| (35Points) | Section 1: Need |
| (10pts) | What need in the community is there for the project? Provide convincing reasons why the project should be funded. |
| | |
| (7pts) | Are there other programs in the community that address similar issues? How is your proposal different? |
| | |
| (3pts) | Does the activity help persons gain self-sufficiency? |
| | |
| (4pts) | Does the project address Consolidated Plan priorities? (See Exhibit D) |
| | |
| (4pts) | Does the activity specifically serve a Low/Mod Census Tract? (See Exhibit E) |
| | |

| | |
|------------|--|
| (7pts) | <p>Clearly describe the target audience:</p> <ol style="list-style-type: none"> 1. State the size of the audience and the number expected to be served 2. Using the Annual Income Limit Table, identify the percentage for each income level of the proposed audience: <ol style="list-style-type: none"> a. Percent Very Low Income b. Percent Low/Mod Income c. Percent over Low/Mod Income |
| (40Points) | Section 2. Project Effectiveness |
| (17pts) | <p>Describe methods that will be used to evaluate the success of the project and determine whether objectives were accomplished. This should include <u>specific</u> and <u>measurable</u> objectives of the project.</p> |
| (4pts) | <p>What tasks will be conducted to achieve the objectives and who will perform the tasks?</p> |
| (4pts) | <p>Can the project be completed in a year? If not, describe length of time necessary.</p> |
| (5pts) | <p>Briefly describe the agency's existing staff positions and qualifications as it relates to the grant activity.</p> |
| (10pts) | <p>Answer one of the following:</p> <p>---If the organization has not received CDBG funding before, explain how the organization has the capacity to complete the proposed project and adhere to HUD regulations and local, state and federal laws.</p> <p>---If the organization has been previously funded through the CDBG program, describe the results achieved with the grant, state whether prior project(s) have been completed, and explain how the organization maintained regulatory compliance with HUD regulations and local, state and federal laws.</p> |
| (45Points) | Section 3. Cost Effectiveness/Budget |
| | <p>This section should include <u>both</u> a narrative and a completed budget itemization - Exhibit C.</p> |
| (10pts) | <p>Using Exhibit C, provide a budget that is sufficiently detailed to determine that proposed expenditures are reasonable. Points to keep in mind: items for miscellaneous or administrative costs should be clearly described and kept to a minimum (please reference the ineligible and eligible cost sections of this packet to determine eligible costs).</p> |

| | |
|---|--|
| <i>(4pts)</i> | Provide details for equipment, services, and supplies requested (i.e., rental of Xerox machine, computer paper). |
| <i>(3pts if have none; 0pts if have many)</i> | There should be little to none non-specific costs, such as overhead and miscellaneous (i.e., rent, insurance). If you have included any, provide a compelling narrative justification for costs. |
| <i>(3pts)</i> | Provide a cost per unit of service estimate in the narrative (total project cost ÷ total number of persons or households to be assisted). |
| <i>(5pts)</i> | Provide an administrative cost ratio (administrative costs ÷ total project costs). Please explain any extenuating circumstances that affect these estimates, such as specialized equipment, intensity of counseling required, etc. |
| <i>(5pts)</i> | Describe other funding sources that either have been used in the past for the project or will be used currently to undertake the project. Be specific; describe the status of current funding sources (i.e. funding approved month/day/year, application pending, application to be submitted, etc.). In the case of past funding sources, describe why these sources are no longer available. |
| <i>(5pts)</i> | Describe other funding sources that have been pursued in the previous two years. Provide Grantor or Foundation name, date applied, explanation of request for funds, dollar amount of requested funding, and whether the application was approved or denied. |
| <i>(3pts)</i> | Describe any cost saving measures incorporated into the project (i.e. use of volunteer labor, donations, in-kind contributions, etc.). |

| | |
|---------------|--|
| <p>(7pts)</p> | <p>If requesting funds for public services, address plans to ensure the program becomes self-sufficient, or methods of ensuring other funding sources when CDBG funds expire (public services are eligible for funding for one year if it is 1) a new service or 2) a quantifiable increase in the level of an existing service).</p> <p>If requesting funds for an activity other than a public service, if only partially funded (portion of the requested amount), will you be able to proceed with the project? If so, how will you secure the remainder of the funding?</p> |
|---------------|--|

Exhibit D: Budget Itemization Instruction Sheet

Please fill this in by typing the appropriate information or download form from website and fill-in and print from there.

1. **Budget Categories** – List the categories of all expected expenses (i.e. project expenses, staff, rent, etc.).
2. **Budget Narrative**- Include detailed information, expand on Budget Categories
3. **Total Project Cost** – List the total project cost for each budget category.
4. **Proposed City of Enid CDBG Funding** – For each category, list only the amount currently being requested from the CDBG program.
5. **Other sources** – In these columns, list any additional funding being utilized for each budget category. For example, your organization may be receiving funds from other grants or donations. Therefore, specify *where* the additional funding is coming from and *what amount* will be used for each category. Also specify whether or not the funds have been *committed* (i.e. Yes: the funding has been awarded or No: the funding has not been awarded yet). Please include any In-Kind funds or volunteer hours.
6. **Total Costs** – Total each of the columns and list the totals as appropriate.

EXHIBIT E: Consolidated Plan Objectives

| Objective 1: Suitable Living Environment | | Priority |
|---|--|-----------------|
| 1 | Clearance and Demolition | H |
| 2 | Code Enforcement | H |
| 3 | Planning | H |
| 4 | General Administration of Program Income | H |
| 5 | Public Facilities and Improvements | M |
| 6 | Public Services | M |
| 7 | Residential Historic Preservation | L |
| Objective 2: Decent Housing | | Priority |
| 1 | Removal of Architectural Barriers | H |
| 2 | Rehabilitation of existing owner units including emergency repairs | H |
| 3 | Production of new rental units | L |
| 4 | Rehabilitation of existing rental units | L |
| 5 | Production of new owner units | L |
| 6 | Construction of housing | L |
| Objective 3: Expanded Economic Opportunities | | Priority |
| 1 | Planned Repayment of Section 108 Loan Principle | H |
| 2 | Employment training to develop community workforce | M |
| 3 | Micro enterprise assistance | L |

| HUD Income Guidelines 2010 | | | | | | | | | |
|-----------------------------------|-----------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Program | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | | Person |
| L 30 | 30 % of Median | 11100 | 12700 | 14300 | 15850 | 17150 | 18400 | 19700 | 20950 |
| L 50 | Very Low Income | 18500 | 21150 | 23800 | 26400 | 28550 | 30650 | 32750 | 34850 |
| L 80 | Low- Income | 29600 | 33800 | 38050 | 42250 | 45650 | 49050 | 52400 | 55800 |

EXHIBIT F: Low/ Mod Census Tracts in the City of Enid

