



EnjD Oklahoma

APPLICATION FOR SIGN PERMIT

Location:

Business Name: _____ Phone# : _____
 Business Address: _____
 Owner Name: _____ Phone #: _____
 Owner Address: _____

Sign Contractor:

Company Name: _____ Phone #: _____
 Contact Person: _____ Email Address: _____
 License #: _____ License Expiration Date: _____ Current Bond on File: _____

Proposed Sign Information:

___ Freestanding:	Height: _____	Square Footage: _____
___ Wall Sign:	Area of Wall Facade (sq ft): _____	Square Footage: _____
___ Projecting Sign:	Clearance from Ground: _____	Square Footage: _____
___ Automatic/Changing Sign:	Location: _____	Square Footage: _____

Value of All Proposed Signage: _____
 Square Feet of All Existing Signage (excluding window signs): _____
 Lineal Feet of the street frontage or tenant frontage: _____
 Is there existing electric for proposed sign? ___ Will you be adding electric to proposed sign? ___
 Business Name of Electrical Contractor: _____ Phone# _____
 License #: _____

Additional Notes/Information:

In addition to the above data, the following must be submitted as part of this application (if applicable):

1. Plans to scale, showing the sign elevation indicating heights, overall dimensions, colors, materials with illumination and wiring specifications.
2. A site plan indicating locations of all existing and proposed signs on the site, specifying the height and overall dimensions for all existing and proposed signs on the site.
3. A building facade outline or photograph indicating the location of any existing or proposed signs to be attached to the building.

The building official shall within 5 working days of the date of the application, either approve or deny the application, or refer the application back to the application for further information.

Signature of Application: _____ Date: _____

Office Use Only:

Permit Number: _____
 Reason for Denial: _____

Permit Approved: _____ Permit Denied: _____
 Permit Reviewed By: _____

Permit Fees Amount: _____ Verification of Sign Contractor: _____